

# QLD SPORTFISHERS

Australian National Sportfishing Association QLD



## Risk Assessment Form

### Purpose of this Form

Qld Sportfishers (ANSA QLD) values the health, safety and well-being of all of our members, both on and off the water. This risk assessment form has been developed to assist QLD Sportfishers, and our affiliated clubs, to assess the risks of events and activities that they conduct.

It is the responsibility of the primary event or activity organiser to ensure that all risks are identified and appropriate measures put in place to reduce the likelihood and potential consequences of these risks.

### Completing a Risk Assessment

To properly assess, measure and control risks follow the four steps and use the risk matrix below.

1. Identify hazards
2. Assess risks that may result because of the hazards
3. Decide on control measures to prevent or minimise the level of the risks
4. Monitor and review the effectiveness of measures

Likelihood	Consequences		
	Major (death/disability)	Serious (serious injury / hospitalisation)	Minor (injury requiring first aid)
Very Likely (Will certainly happen)	Extreme	High	High
Likely (Probably happen at some time)	High	High	Medium
Unlikely (could happen at some time)	High	Medium	Medium
Very unlikely (might happen but only rarely)	Medium	Medium	Low

### Category of Risk

Low	Acceptable level of risk
Medium	Reduce risk as soon as possible
High / Extreme	Risk must be reduced before proceeding

## EXAMPLE ONLY

The activities below are examples to assist in completing your event or activity risk assessment.

Event/Activity Name: Interclub weekend	Date of event: 1 <sup>st</sup> January 2020
Club (primary organiser): QLD Sportfishers	
Name or person/s conducting assessment: John Smith (events co-ordinator)	

Activity	Risk/Hazard	Risk Score (Before control measure/s)	Control	Risk Score (After control measures)
Food preparation	Food poisoning	Medium	Caterers to have safe food handling certification Use of disposable gloves and serving utensils	Low
BBQ	Burns / scolds Slipping / tripping	Medium	Use correct cooking utensils Fence off area Use non-slip flooring	Low
Fish weighin	Cuts / spikes Slipping / tripping	Medium	PPE (gloves) Fenced off area Safe manual handling	Low
Lure casting competition	Hit by lure Hooks in skin	Medium	Fence off area Remove hooks from lure	Low
Fishing (boating)	Bad weather Boats striking underwater hazards	Medium	Monitor weather Establish fishing/boating boundaries Brief anglers before event	Low

# Risk Assessment

Must be completed prior to the event / activity.

<b>Event/Activity Name:</b>	<b>Date of event:</b>
<b>Club (primary organiser):</b>	
<b>Name or person/s conducting assessment:</b>	

<b>Activity</b>	<b>Risk/Hazard</b>	<b>Risk Score (Before control measure/s)</b>	<b>Control</b>	<b>Risk Score (After control measures)</b>

<b>Activity</b>	<b>Risk/Hazard</b>	<b>Risk Score (Before control measure/s)</b>	<b>Control</b>	<b>Risk Score (After control measures)</b>

**Acknowledgment**

By signing, I/we acknowledge that I/we have completed the risk assessment to the best of my/our ability and knowledge.

Name: .....

Position: .....

Signature: .....

Date: .....

Name: .....

Position: .....

Signature: .....

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