

GUIDELINES TO COMPLETING ANSA “LINE CLASS” RECORD CLAIM FORMS

By Geoff Hodge

Most of the items that you need to fill in on this Record Claim Form are self explanatory, but a few may be confusing to begin with, so I'll try and simplify these here, and have set this out by section from the top of the Form:

- If you're filling the form in on the computer you can use the “**Highlight Fields**” button in the top right hand corner and toggle this on and off
- There is no need to fill in **Date Received - Branch / National**
- Tick either **National, State, or Both**
- For **Division Claimed, Member Status,** and **Also Applying for,** tick the appropriate boxes
- In **Line Class Claim,** remember to only put in the relevant line class from the ANSA Handbook/Rulebook. These are 1, 2, 3, 4, 6, 8, 10, 15, 24, 37, and 60kg for all Divisions except Handlining, which starts at 3kg, and All Tackle, which doesn't have a Line Class. Do not put in pounds or other kilogram weights, like 18kg, as these will be disregarded.
- The **Name, Age, Address, etc** is self explanatory, but you must have the branch as Queensland, and enter your ANSA Number. All members are sent a card when they join ANSA that has their individual members number on it, but if you have lost/misplaced it, the Club Treasurer or Membership Officer should have a copy of all of these or will have access to getting them.
- The next section on **Species Common Name, etc.** is mostly self explanatory but you *must* name the reference guide used, and if using a reference book, you must put the page number and book edition in. This can be a **recognised** website such as the Queensland DEEDI site for Fisheries, and others, but check with me if you have any queries with this. You *must* also tick what type of line was used, although the Signature Pretest is the only one that you aren't required to send in line sample for. A Factory Pretest line is not recognised and must be sent in for testing. You should also fill in the **Method of Capture** to assist in the Approval of the Claim. This can be as simple as whether caught on bait or lure, or the depth of water. Make sure all your **Leader and Double lengths** are accurate and within the Rules for the Division being claimed. **Check your Rulebook!!**
- The **Declaration by Angler** is self explanatory, but if you are filling the form in by computer you will have to wait until you have printed it to sign it. Make sure your witness fills in all their details and signs as well.
- If you're filling in the **Certificate of Weighing** on the computer, you can help your Recorder out by putting in the date weighed, the Certified No. and Certification No. their name, the date you are giving them the Claim, their phone number and address if known.
- Again, if you're filling in the **Club Details** section by computer, please put the name of the designated person in your club in the **Approved by,** and Recorder in the **Club Position.** Then put the date you are giving them the form, and put their phone number and email address if known. Otherwise, if you are filling the form in manually, they can fill these in after receipt.
- The **Enclosures – Check List** Tick 2 the 4 boxes, making sure you've included a photo, and if you have used **Signature Pretest** line, that's it! If however, you have used a standard or factory pretest line for any of the Divisions, you *must* include the appropriate line from part 2. a. b. or c. for testing.

All done... Too Easy!